



**Barry Keel**  
Chief Executive

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[www.plymouth.gov.uk/democracy](http://www.plymouth.gov.uk/democracy)

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## **APPOINTMENTS PANEL**

**Date:** Thursday 29 March 2012

**Time:** 12.30 pm

**Venue:** Room 4.5 (North End) 4th Floor, Civic Centre

**Members:**

Councillor Mrs Pengelly, Chair

Councillor Fry, Vice Chair

Councillors Bowyer, Evans, Lowry, Monahan and Peter Smith.

Members are invited to attend the above meeting to consider the items of business overleaf.

Members and officers are requested to sign the attendance list at the meeting.

Please note that unless the chair of the meeting agrees, mobile phones should be switched off and speech, video and photographic equipment should not be used in meetings.

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# **APPOINTMENTS PANEL**

## **AGENDA**

### **PART I – PUBLIC MEETING**

#### **1. APPOINTMENT OF CHAIR AND VICE CHAIR**

The panel will appoint a Chair and Vice-Chair for this meeting.

#### **2. APOLOGIES**

To receive apologies for non-attendance submitted by Panel Members.

#### **3. DECLARATIONS OF INTEREST**

Members will be asked to make any declarations of interest in respect of items on the Agenda.

#### **4. MINUTES**

**(Pages 1 - 4)**

The panel will be asked to confirm the minutes of the meetings held on 23 January 2012 and 26 January 2012.

#### **5. CHAIR'S URGENT BUSINESS**

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

#### **6. EXEMPT BUSINESS**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

### **PART II (PRIVATE MEETING)**

## **AGENDA**

### **MEMBERS OF THE PUBLIC TO NOTE**

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

**7. APPROVAL OF THE ROLE PROFILE FOR CHIEF EXECUTIVE (TO FOLLOW)**

Members will be asked to approve the role profile for the Chief Executive.

**8. APPROVAL OF THE ROLE PROFILE FOR ASSISTANT DIRECTOR FOR CHILDREN'S SOCIAL CARE (TO FOLLOW)**

Members will be asked to approve the role profile of and recruitment to the role of Assistant Director for Children's Social Care.

**9. APPOINTMENT OF CONSULTANTS FOR THE ROLE OF CHIEF EXECUTIVE (TO FOLLOW)**

Members will be asked to appoint consultants for the role of Chief Executive.

**10. APPOINTMENT OF CONSULTANTS FOR THE ROLES OF ASSISTANT DIRECTOR FOR EDUCATION AND ASSISTANT DIRECTOR FOR CHILDREN'S SOCIAL CARE (TO FOLLOW)**

Members will be asked to appoint consultants for the roles of Assistant Director for Education and Assistant Director for Children's Social Care.